

JOB TITLE	DESCRIPTION OF POSITION	CERTIFICATION REQUIREMENTS
<p style="text-align: center;"><b>OUTDOOR EDUCATION LEAD INSTRUCTOR</b></p> <p style="text-align: center;">(Available in Spring &amp; Fall Seasons)</p>	<p>The Outdoor Education Lead Instructor may act as a host for OE groups both on and off site . As Lead Instructor, you will act as a liaison between a group and the Summit Staff Team while they are visiting or attending a Camp Summit program. This individual must manage their time amongst program delivery while staying available to the group they are hosting. Lead Instructors must also be able to teach and facilitate program and activities for small and large groups, and be comfortable with all Camp program areas to support the Instructor team. Experience with these responsibilities is desired.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Class 5 Driver’s License (Regular License)</li> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>• Wilderness First Aid (80 Hour)</li> <li>• Class 4 Bus License</li> </ul>
<p style="text-align: center;"><b>OUTDOOR EDUCATION GENERAL INSTRUCTOR</b></p> <p style="text-align: center;">(Available in Spring &amp; Fall Seasons)</p>	<p>As part of our Outdoor Education team all of the Camp Summit Staff members will have the opportunity to instruct various on-site and off-site activity areas such as Archery, Outdoor Living Skills, Team Initiatives, Hiking, Biking, Climbing, and much, much more! Our unique approach to Outdoor Education extends beyond our instructional programming, placing significant emphasis on incorporating PLAY as an integral component of our philosophy.</p> <p>Drawing inspiration from our traditional summer camp programming, we enhance our Outdoor Education experience with supplementary activities, such as camp wide games and interactive campfires that are facilitated by our OE Instructional staff. This model has proven to foster a strong sense of community amongst our campers and the instructing team. We are a team of educators who love the outdoors and have a passion to share experiences with others. Our team becomes more like a family as work, live and play together each day.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p style="text-align: center;"><b>FRONT OF HOUSE MANAGER</b></p> <p style="text-align: center;">(Available in Spring, Summer Fall)</p>	<p>As the Front of House Manager, you will be the pivotal point of contact for campers, guests and staff, ensuring a positive and efficient dining experience for groups up to two hundred. Responsibilities include overseeing front-of-house operations, managing a team of kitchen/dish staff, coordinating meal schedules, and maintaining a welcoming atmosphere that enhances the overall camp community. We are seeking a patient and well-organized individual for this role, emphasizing the significance of safe and efficient food service. Responsibilities include receiving deliveries, meticulously checking supplies for quality, ensuring proper labeling, storage, and rotation, and overseeing the preparation of self-serve areas such as the salad bar, soup bar, oatmeal bar, and coffee/tea station. Ideal candidates will possess knowledge of special dietary requirements, including but not limited to, vegan, vegetarian, celiac, allergies, and anaphylaxis.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• BC Food Safe</li> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>



JOB TITLE	DESCRIPTION OF POSITION	CERTIFICATION REQUIREMENTS
<p style="text-align: center;"><b>OPERATIONS COORDINATOR</b></p> <p style="text-align: center;">(Available in Spring &amp; Fall Seasons)</p>	<p>The Operations Manager plays a central role in facilitating smooth communication and coordination among the kitchen, site staff, and office management. Key responsibilities include conducting weekly check-ins with the kitchen and site team (Kindred Group) and relaying important updates to the office manager. The role also involves organizing staff appreciation activities, such as arranging coverage to allow kitchen and site staff to participate in programs. Additionally, the Operations Manager facilitates site and program resets by preparing task lists for cleaning and maintenance. They manage site maintenance requests by passing them on to the Site Manager and serve as the communication link between the instructor and site teams. Regular duties also include monitoring and reporting any equipment or facility repair needs, overseeing First Aid Kit and health/cleaning inventories, and coordinating with the office manager for both on-site and off-site requirements. Strong organizational skills, proactive communication, and a commitment to fostering a cohesive team environment are essential for this role.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Emergency First Aid (8hr) <small>*Minimum requirement for all staff</small></li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>• Class 5 Driver’s License (Regular License)</li> <li>• BC Food Safe</li> </ul>
<p style="text-align: center;"><b>FRONT OF HOUSE MANAGER</b></p> <p style="text-align: center;">(Available in Spring, Summer Fall)</p>	<p>As the Front of House Manager, you will be the pivotal point of contact for campers, guests and staff, ensuring a positive and efficient dining experience for groups up to two hundred. Responsibilities include overseeing front-of-house operations, managing a team of kitchen/dish staff, coordinating meal schedules, and maintaining a welcoming atmosphere that enhances the overall camp community. We are seeking a patient and well-organized individual for this role, emphasizing the significance of safe and efficient food service. Responsibilities include receiving deliveries, meticulously checking supplies for quality, ensuring proper labeling, storage, and rotation, and overseeing the preparation of self-serve areas such as the salad bar, soup bar, oatmeal bar, and coffee/tea station. Ideal candidates will possess knowledge of special dietary requirements, including but not limited to, vegan, vegetarian, celiac, allergies, and anaphylaxis.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• BC Food Safe</li> <li>• Emergency First Aid (8hr) <small>*Minimum requirement for all staff</small></li> </ul>

JOB TITLE	DESCRIPTION OF POSITION	REQUIRED CERTIFICATIONS
<p align="center"><b>SOUS CHEF</b></p> <p align="center">(Available in Spring, Summer Fall)</p>	<p>Works directly with our Head Chef to make nutritious and delicious meals for our campers and guests! In this role, you will be responsible for assisting the Head Chef in managing the food service space, rotation of stock/inventory, collaborate on menu, submit weekly order and ensure the efficient and high-quality execution of our meal service.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• BC Food Safe</li> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p align="center"><b>COOK</b></p> <p align="center">(Available in Spring, Summer Fall)</p>	<p>As a Cook, you'll work directly with our Sous Chef and Head Chef to prepare nutritious and delicious meals for our campers and guests. In this role, you'll support the kitchen team in providing exceptional food service. Key responsibilities include assisting in managing the food preparation area, rotating stock and maintaining inventory, collaborating on menu planning, submitting weekly orders, and ensuring efficient, high-quality meal service.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• BC Food Safe</li> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p align="center"><b>KITCHEN / DISH STAFF</b></p> <p align="center">(Available in Spring, Summer Fall)</p>	<p>Kitchen Staff play a crucial role in maintaining a clean and organized kitchen environment. Responsibilities include washing dishes, utensils, and kitchen equipment, ensuring sanitation standards are met, and supporting our Front of House manager with the safe and efficient delivery of our meal service. The ideal candidate will be detail-oriented, reliable, and able to work efficiently in a fast-paced environment, contributing to the overall cleanliness and functionality of the camp kitchen.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul> <p><b>DESIRED</b></p> <ul style="list-style-type: none"> <li>• BC Food Safe</li> </ul>
<p align="center"><b>SITE &amp; FACILITIES STAFF</b></p> <p align="center">(Available in Spring, Summer Fall)</p>	<p>As a vital member of our team, the Site &amp; Facilities Staff are responsible for maintaining a clean, safe, and inviting environment for campers, guests and fellow staff. Your main responsibilities will involve the daily cleaning of camp facilities, including bathrooms and common areas, as well as implementing regular waste disposal procedures for recycling and garbage removal. Additionally, you'll be tasked with restocking supplies and maintaining the grounds around the camp. This role requires independence and self-motivating motivation as you work to complete various projects around our site. A valid Class 5 driver's license is required for this role, as you will frequently operate the camp golf cart on-site and use the work truck for weekly trips to town.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Class 5 Driver's License (Regular License)</li> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>• Class 4 Bus License</li> </ul>

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<p><b>CABIN LEADER</b> (Summer Only)</p>	<p>Previously referred to as Cabin Counsellors, our Cabin Leaders play a key role in creating a positive and memorable experience for campers. As a Cabin Leader, you will be responsible for a cabin group of 8-9 campers, you will also have 1-2 additional junior support leaders assigned to your group to help assist you and the cabin group. Cabin leaders play a crucial role in organizing and implementing cabin programming tailored to the age group of campers, ranging from 6 to 14 years old. They offer guidance and support to campers, nurturing personal growth and establishing positive connections. Collaboration with fellow counselors and camp staff is essential to foster a unified and positive camp community. Cabin leaders strictly adhere to safety protocols and guidelines to guarantee the welfare of campers. Serving as positive role models, they consistently demonstrate a constructive attitude and behavior. Additionally, cabin leaders maintain transparent and effective communication with campers, parents, and fellow staff members.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Emergency First Aid (8hr) <small>*Minimum requirement for all staff</small></li> </ul>
<p><b>MOUNTAIN BIKE SPECIALIST</b> (Available in Spring, Summer Fall)</p>	<p>If you love mountain biking and would be interested in teaching this sport to campers of all ages and abilities this may be the position for you. Camp Summit owns our own trail, bike park, and fleet of approximately 35 bikes. As the Mountain Bike Specialist you would be responsible for maintaining trails and equipment while developing fun and engaging programs for participants and Camp Summit Staff. Experience with these responsibilities is required. support, wide games, campfires and other duties as required. In addition to overseeing the specifics of this program area, you will also be working alongside our general instructing team by taking on other responsibilities as assigned by our Program Manager. This may involve providing support for various programs, participating in wide games, leading campfires, and fulfilling other duties as needed for the smooth operation of Camp. Your active involvement will play a crucial role in ensuring the comprehensive success of our instructor team at Camp.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Emergency First Aid (8hr) <small>*Minimum requirement for all staff</small></li> </ul>
<p><b>HIGH ROPES SPECIALIST</b> (Available in Spring, Summer Fall)</p>	<p>The High Ropes Specialist is able to offer creative programing to provide a well organized, inclusive and safe environment. This role requires the desire to monitor equipment and other Camp Summit Staff while on site and stay fresh and excited about the realm of ropes. The High Ropes Director is responsible for our Climbing Wall, High Ropes, Low Ropes, and Team Initiatives courses. This role is responsible for proper documentation/inspections and provides belay training to a variety of groups. support, wide games, campfires and other duties as required. In addition to overseeing the specifics of this program area, you will also be working alongside our general instructing team by taking on other responsibilities as assigned by our Program Manager. This may involve providing support for various programs, participating in wide games, leading campfires, and fulfilling other duties as needed for the smooth operation of Camp. Your active involvement will play a crucial role in ensuring the comprehensive success of our instructor team at Camp. Experience with these responsibilities as well as a valid Level 2 Ropes Course certification is required before position start date.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>ACCT Level 2 Ropes Course</li> <li>Emergency First Aid (8hr) <small>*Minimum requirement for all staff</small></li> </ul>

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<p style="text-align: center;"><b>EXPLORE/NATURE SPECIALIST</b> (Available in Spring &amp; Fall Seasons)</p>	<p>The Explore Program at Camp Summit is a program that invites participants to engage in the natural environment around them at the forest's pace. A series of activities based on the discussions of the ecosystem; wildlife and resource cycles, soil erosion and more. If you are passionate about the natural environment and developing fun, engaging programs with participants, this is the program for you. Experience with these responsibilities is desired. support, wide games, campfires and other duties as required. In addition to overseeing the specifics of this program area, you will also be working alongside our general instructing team by taking on other responsibilities as assigned by our Program Manager. This may involve providing support for various programs, participating in wide games, leading campfires, and fulfilling other duties as needed for the smooth operation of Camp. Your active involvement will play a crucial role in ensuring the comprehensive success of our instructor team at Camp.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p style="text-align: center;"><b>ARCHERY SPECIALIST</b> (Available in Spring &amp; Fall Seasons)</p>	<p>As the Archery Specialist, you will be responsible for designing and leading archery programs for campers of various age groups and skill levels. Your role includes teaching proper archery techniques, overseeing equipment use and repairs, and ensuring a safe and enjoyable experience for all participants. The Archery Instructor will foster a love for this traditional outdoor activity, promoting skill development, confidence, and sportsmanship. Support, wide games, campfires and other duties as required. In addition to overseeing the specifics of this program area, you will also be working alongside our general instructing team by taking on other responsibilities as assigned by our Program Manager. This may involve providing support for various programs, participating in wide games, leading campfires, and fulfilling other duties as needed for the smooth operation of Camp. Your active involvement will play a crucial role in ensuring the comprehensive success of our instructor team at Camp.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p style="text-align: center;"><b>CANOE SPECIALIST</b> (Available in Spring &amp; Fall Seasons)</p>	<p>The position of Canoe Specialist is a part-time opportunity suitable for those seeking casual employment. Alternatively, it can be combined with other instructor responsibilities at camp for individuals seeking full-time seasonal work. Despite Camp Summit not being situated on a lake, we frequently transport participants to Alice Lake Provincial Park to engage in our foundational canoe program. The Canoe Specialist should have previous experience with flatwater canoe paddling with the ability to confidently teach fundamental canoe strokes, proper portaging skills, water safety, skill development, teamwork, and engaging water-based activities. Experience with these responsibilities as well as a valid NLS certification and a Class 5 driver's license is required before position start date.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Class 5 Driver's License (Regular License)</li> <li>NLS (Canadian Lifeguarding Certification)</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>Class 4 Bus License</li> </ul>

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<p style="text-align: center;"><b>SLC 1 LEADERSHIP STAFF</b> (Summer Only)</p>	<p>The SLC 1 program takes participants through a number of shared challenges including a 5 day Powel River canoe trip, where participants learn ‘hands on’ about effective communication, conflict resolution, judgement, decision making, and teamwork. When not on trip, SLC 1 participants will explore all the great adventure activities that Summit has to offer including mountain biking, climbing, canoeing, high ropes and archery. Similarly, participants will take part in a variety of interactive leadership workshops with the intent to hone personal skills and confidence. Under the support of the SLC Coordinator, the SLC Staff are responsible for the planning, organization and facilitation of the SLC program including leadership workshops, skill development and team building activities for a group of 15-18 teen participants.</p> <p>This position requires you to demonstrate leadership, initiative, enthusiasm, and a positive attitude in all activities. Experience with these responsibilities as well as a valid 80hr Wilderness First Responder (WFR) and a Class 4 driver's license is desired before position start date.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Wilderness First Aid (80 Hour)</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>Class 4 Bus License</li> </ul>
<p style="text-align: center;"><b>SLC 2 LEADERSHIP STAFF</b> (Summer Only)</p>	<p>As part of their three-week program, SLC 2 participants take on a number of new and exciting experiences including a 6 day hiking expedition along the stunning Juan de Fuca trail where participants learn ‘hands on’ about effective communication, conflict resolution, judgement, decision making, and teamwork. When not on trip, SLC 2 participants will explore all the great adventure activities that Summit has as well as a weeklong placement working with a cabin group for practical training working with youth.</p> <p>Under the support of the SLC Coordinator, the SLC Staff are responsible for the planning, organization and facilitation of the SLC program including leadership workshops, skill development and team building activities for a group of 15-18 teen participants. This position requires you to demonstrate leadership, initiative, enthusiasm, and a positive attitude in all activities. Experience with these responsibilities as well as a valid 80hr Wilderness First Responder (WFR) and a Class 4 driver's license is desired before position start date.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Wilderness First Aid (80 Hour)</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>Class 4 Bus License</li> </ul>
<p style="text-align: center;"><b>LIT DIRECTOR</b> (Summer Only)</p>	<p>The Leaders in Training program is a month-long leadership program for teens in Grade 11 that are interested in working with youth and taking on new responsibilities at Camp. The program includes practical in cabin placements, leadership workshops and backcountry hiking/camping experience! Working as a pair, the LIT Directors are responsible for the planning, organization and facilitation of the LIT program including leadership workshops, skill development, placement feedback and team building activities for a group of 15-18 teen participants. This position requires you to demonstrate leadership, initiative, enthusiasm, and a positive attitude in all activities.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Class 5 Driver’s License (Regular License)</li> <li>Emergency First Aid (8hr) <small>*Minimum requirement for all staff</small></li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>Wilderness First Aid (80 Hour)</li> <li>Class 4 Bus License</li> </ul>

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<p><b>ARTS + CRAFTS SPECIALIST</b> (Summer Only)</p>	<p>The Arts and Crafts Specialist plays a crucial role in fostering creativity, self-expression, and a love for the arts within the camp community. In this role, you will be responsible for designing and implementing engaging arts and crafts activities that cater to a diverse group of campers aged 5-17. Responsibilities include instructing/guiding campers through various artistic projects, encouraging creativity and self-expression. Managing, ordering and organize art supplies, ensuring they are well-stocked and readily available for scheduled activities. Creating a safe and clean environment for artistic endeavors, including proper storage and disposal of materials. Finding creative ways to document and showcase campers' artwork to celebrate their achievements. Work collaboratively with other camp staff to integrate arts and crafts activities into the overall camp program including theme days/meals and other special events! In addition to overseeing the specifics of this program area, you will also be working alongside our general instructing team by taking on other responsibilities as assigned by our Program Manager. This may involve providing support for various programs, participating in wide games, leading campfires, and fulfilling other duties as needed for the smooth operation of Camp. Your active involvement will play a crucial role in ensuring the comprehensive success of our instructor team at Camp.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p><b>DRAMA SPECIALIST</b> (Summer Only)</p>	<p>The Drama Specialist leads the creative charge in developing and overseeing all aspects of our drama programming at Camp. The Drama program at Camp Summit is an experience for all campers throughout the summer. Quite often, the Drama Specialist will facilitate one hour time programs for 8-16 campers between 5 - 17 each day. During this program, campers have the opportunity to get creative, practice skits for the Campfire, or just dance their hearts out! The Drama Specialist plays a pivotal role in fostering confidence, teamwork, contributing to a vibrant and memorable and creative summer camp experience for campers! While this role is a fulltime seasonal position, the frequency of drama programming ebbs and flows each day. As such, you will also work alongside our instructor team supporting other instructional programs throughout the summer in addition to the Drama program.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p><b>WATERFRONT SPECIALIST</b> (Summer Only)</p>	<p>The position of Waterfront Specialist is a part-time opportunity suitable for those seeking casual employment. Alternatively, it can be combined with other instructor responsibilities at camp for individuals seeking full-time seasonal work. Despite Camp Summit not being situated on a lake, we frequently transport participants to Alice Lake Provincial Park to engage in water-based activities including canoeing, swimming and fishing. As Waterfront Specialist you will assume the role of lifeguard for any waterfront programming. In addition, you will also work to help manage supporting staff, provide excellent risk management, and engage campers in safe and fun programming around the waterfront. You will also be responsible for any program planning/setup/takedown and gear repair with support from our Program Manager. Experience with these responsibilities as well as a valid NLS certification and a Class 5 driver's license is required before position start date. A Class 4 drivers license and a valid 80hr Wilderness First Responder (WFR) are desired for this specific position.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Class 5 Driver's License (Regular License)</li> <li>• NLS (Canadian Lifeguarding Certification)</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>• Class 4 Bus License</li> </ul>

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<p><b>OFF-SITE BIKING SPECIALIST</b> (Summer Only)</p>	<p>Each week some of our campers head out to the local trails around Squamish with our Offsite Mountain Bike Specialist. This instructor will teach trail etiquette while developing skills amongst the campers on beginner to advanced trails. While off-site, they will manage the group and perform any basic ‘in-the-field’ maintenance necessary for the bikes. Experience with these responsibilities as well as a valid 80hr Wilderness First Responder (WFR) and Class 5 driver's license is required before position start date. A Class 4 driver's license is also desired for this specific position. It is important to note, this is a part-time opportunity suitable for those seeking casual employment. Alternatively, it can be combined with other instructor responsibilities at camp for individuals seeking full-time seasonal work.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Class 5 Driver’s License (Regular License)</li> <li>• Wilderness First Aid (80 Hour)</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>• Class 4 Bus License</li> </ul>
<p><b>OFF-SITE HIKING SPECIALIST</b> (Summer Only)</p>	<p>Throughout the summer, Camp Summit engages nearly daily trail adventures, with groups collaboratively exploring and striving to achieve their hiking goals. Our hiking program spans various trails in Squamish and the Squamish Valley, catering to campers with diverse abilities and providing a range of challenges to ensure an enriching outdoor experience for everyone. As our Offsite Hiking Specialist, you will be responsible for planning and executing off-site hiking trips, providing participants with a safe, educational, and enjoyable outdoor experience. Your role includes completing appropriate pre-trip paperwork, navigating trails and ensuring the well-being of participants throughout the journey. The Off-Site Hiking Specialist will not only possess strong outdoor and navigational skills but will also excel in communication, providing an engaging and informative experience for hikers of all ages and skill levels. While this role is a fulltime seasonal position, the frequency of off-site hikes ebbs and flows each day. As such, you will also work alongside our instructor team supporting other instructional or backcountry programs throughout the summer in addition to the off-site hiking program.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Class 5 Driver’s License (Regular License)</li> <li>• Wilderness First Aid (80 Hour)</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>• Class 4 Bus License</li> </ul>
<p><b>BACKCOUNTRY COORDINATOR</b> (Summer Only)</p>	<p>Every summer, we lead 25-30 groups on immersive backcountry experiences ranging from 1-5 nights in the mountains of Squamish and Whistler, as well as the picturesque coastlines of the Sunshine Coast and Vancouver Island. As the Backcountry Coordinator, you will be responsible for planning, organizing, and executing off-site wilderness trips that align with the camp's mission and safety standards – this includes route planning, food ordering/preparation, gear training/maintenance/repair. The Backcountry Director must be organized with great time management skills as they manage both staff and equipment to ensure hundreds of campers safely experience and explore the wilderness. As the Backcountry Coordinator, you will be responsible for planning, organizing, and executing off-site wilderness trips that align with the camp's mission and safety standards. This role involves coordinating logistics, leading outdoor expeditions, and ensuring the well-being of participants in remote settings. The Backcountry Coordinator will play a crucial role in fostering a love for outdoor adventure while prioritizing safety, team building, and environmental stewardship. Experience with these responsibilities, a valid 80hr Wilderness First Responder (WFR) and a Class 5 driver's license is required – a valid Class 4 license is an asset.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Class 5 Driver’s License (Regular License)</li> <li>• Wilderness First Aid (80 Hour)</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>• Class 4 Bus License</li> </ul>



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<p align="center"><b>HEALTH &amp; WELLNESS COORDINATOR</b> (Summer Only)</p>	<p>The position of Health &amp; Wellness Coordinator requires someone who is passionate about working with youth wellness, someone who has an advanced level of professional first aid training, and genuinely cares about improving the wellbeing of our campers. As the Health &amp; Wellness Director, you will play a crucial role in promoting the health and well-being of campers and staff. Responsibilities include conducting health assessments, administering first aid, managing daily medication distribution, managing our Health Centre station (including supplies/stock) and responding to medical emergencies as necessary. Strong communication skills are essential for providing health education to campers and maintaining open lines of communication with parents and fellow staff. Since this individual circulates around camp often to check in on campers, this position also helps us to support in taking regular photos around camp and uploading them to our Camp Flickr each day. This position is well-suited for individuals currently pursuing certifications in nursing or paramedic backgrounds. As a minimum OFA Level 3 is required however advanced qualifications and experience are desired - a valid Class 5 driver's license is also required.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Class 5 Driver's License (Regular License)</li> <li>• OFA Level 3</li> </ul> <p><b>DESIRED</b></p> <ul style="list-style-type: none"> <li>• Advanced Medical Training</li> </ul>
<p align="center"><b>ACTIVITIES COORDINATOR</b> (Summer Only)</p>	<p>As the Activities Coordinator, you will be the creative force behind our camp's programming, responsible for planning, scheduling, and implementing a diverse range of activities for campers. Activities Director facilitates all open "Choice" activity blocks, theme days, as well as camp wide games. The Activities Director will play a vital role in fostering a positive and inclusive camp environment through the development of exciting and age-appropriate programs. This role is a senior staff management position, requiring effective collaboration with our Program Director and other department heads. Therefore, the ability to proficiently manage staff and work seamlessly within a management team is crucial.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p align="center"><b>ROTATIONAL STAFF</b> (Summer Only)</p>	<p>The Rotation Staff position is designed for individuals who have successfully completed the LIT program and are transitioning into their inaugural year as staff members at Camp. In our commitment to fostering versatile and skilled staff, we introduced the Rotational Staff role in 2022. This initiative allows individuals to experience a diverse range of positions during their initial summer on staff. Throughout the summer, First Year staff members will undergo rotations in the following placements: Cabin Counselling (2-3 Weeks), Activity Instructing or Site Work (1-2 Weeks), and Kitchen Support (2-3 Weeks).</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p align="center"><b>EAST SECTION DIRECTOR</b> (Summer Only)</p>	<p>Our East Section Director supports all of our male identifying campers and their Cabin Leaders at Camp Summit. As the Section Director, you will play a pivotal role in providing guidance and support to cabin leaders, fostering a positive and inclusive camp environment while oversee the well-being and development of campers within your designated section. Responsibilities include conducting regular check-ins with cabin leaders and campers, offering mentorship, and addressing any concerns or challenges that may arise. The Section Director will contribute to the overall success of the camp experience by ensuring that each camper receives personalized attention and care. Strong communication skills are essential for providing support to campers and maintaining open lines of communication with parents. This role is a senior staff management position, requiring effective collaboration with fellow staff. Therefore, the ability to proficiently manage staff and work seamlessly within a management team is crucial.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>• Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>

JOB TITLE	DESCRIPTION OF POSITION	CERTIFICATION REQUIREMENTS
<p><b>WEST SECTION DIRECTOR</b> (Summer Only)</p>	<p>Our West Section Director supports all of our female identifying campers and their Cabin Leaders at Camp Summit. As the Section Director, you will play a pivotal role in providing guidance and support to cabin leaders, fostering a positive and inclusive camp environment while oversee the well-being and development of campers within your designated section. Responsibilities include conducting regular check-ins with cabin leaders and campers, offering mentorship, and addressing any concerns or challenges that may arise. The Section Director will contribute to the overall success of the camp experience by ensuring that each camper receives personalized attention and care. Strong communication skills are essential for providing support to campers and maintaining open lines of communication with parents. This role is a senior staff management position, requiring effective collaboration with fellow staff. Therefore, the ability to proficiently manage staff and work seamlessly within a management team is crucial.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul>
<p><b>ON-CALL SUPPORT STAFF</b> (Available in Spring, Summer Fall)</p>	<p>Camp Summit offers numerous programs throughout the year that continually benefit from extra staff support. Joining our on-call team is great if you are unable to commit to a full season but are keen on being a part of our team and the camp experience! As an on-call staff member, we may reach out to you to join our team and assist our instructing or facilities team as required. This could involve providing support on-site during a large day group or assisting in an offsite program.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Emergency First Aid (8hr) *Minimum requirement for all staff</li> </ul> <p><b>DESIRED</b></p> <ul style="list-style-type: none"> <li>Wilderness First Aid (80 Hour)</li> </ul>
<p><b>BACKCOUNTRY TRIP GUIDE</b> (Available in Spring, Summer Fall)</p>	<p>As the Backcountry Guide, you will work alongside our Backcountry Coordinator to prepare and executing backcountry hiking and canoeing trips, providing campers with a safe, educational, and adventurous outdoor experience. Your role includes navigating trails and waterways, offering insights into the natural environment, and ensuring the well-being of participants in remote settings. The Backcountry Hiking/Canoeing Guide will play a pivotal role in fostering a love for outdoor exploration, teamwork, and environmental stewardship. This position is contract base for set trip dates. Experience with these responsibilities, a valid 80hr Wilderness First Responder (WFR) – a valid Class 4 license is an asset.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Wilderness First Aid (80 Hour)</li> </ul> <p><b>STRONGLY DESIRED</b></p> <ul style="list-style-type: none"> <li>Class 4 Bus License</li> </ul>
<p><b>ON-CALL BUS DRIVER</b> (Available in Spring, Summer Fall)</p>	<p>On-Call Bus Drivers support our transportation needs on a flexible basis. As the On-Call Bus Driver, you will be responsible for safely transporting campers, staff, and equipment to various locations, including off-site activities and excursions. This role requires a valid Class 4 driver's license and a commitment to maintaining a high standard of safety during all transportation operations.</p>	<p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>Class 4 Bus License</li> </ul>